

EXCEED YOUR EXPECTATIONS



Strathfield College Pty Ltd
CRICOS Provider Code: 02736K
RTO Number: 91223 ABN: 85 168 435 667

VOCATIONAL CAMPUS ENGLISH CAMPUS
Suite 510, Level 5 Level 7, 110 Bathurst Street
451 Pitt Street Sydney NSW 2000
Australia

Telephone: +61 (0)2 9212 7799 · Fax: +61 (0)2 9212 7800
Email: info@sc.nsw.edu.au
Website: www.sc.nsw.edu.au
Facebook: www.facebook.com/StrathfieldCollege
Instagram: [@StrathfieldCollege](https://www.instagram.com/StrathfieldCollege) #strathfieldcollege





WELCOME

On behalf of our fantastic staff, I sincerely welcome all students to our college. Whether you are studying with us for a short time or for a few years we want to make the most of your experience with us. We have created a community spirit at Strathfield College which we hope you will remember for the rest of your life. Educationally we will provide the best opportunities for improving your English, building your career or the basis of higher academic study in Australia. We aim to give you work opportunities, scholarship opportunities, internships with leading companies, pathways to Australian Universities and a creative learning environment.

Strathfield College takes pride in delivering excellence in teaching and training. We ensure academic staff are professional, experienced and continue to develop their skills and knowledge in their specialised areas. We ensure sales staff understand quality customer service and have the latest knowledge to manage their responsibilities for international students. We make sure that we are using the latest teaching methods and classroom technologies, Strathfield College has invested in online learning resources for the benefit of students' busy lives.

We also make sure we have fun along the way – we host many interesting events in and out of the College such as parties, excursions, religious celebrations, guest speakers from many different backgrounds, workshops on safe living and other important lifestyle issues, cultural events and events to bring students together to enjoy and experience Sydney. We aim to maximise your experience in the classroom by also offering real business opportunities through our expert trainers and our business partners.

In this brochure you will find all the information you need about Strathfield College, our English programs, Business qualifications, facilities, and the information you need to prepare for studying in Australia.

You can also check us out on Facebook <https://www.facebook.com/StrathfieldCollege>

Jacques Mouton - Campus Manager



AWARD WINNING EXCELLENCE

Strathfield College (SC) has a history dating back to the mid 1990's when our founders took the first steps in making the institution what it is today. Every year since, SC has made strides to improve and exceed industry standards and we are very proud of our achievements.

In 2013 SC was recognised for excellence by English Australia (EA) winning awards for both teaching quality and academic leadership.



Cricos Code: 02736K

Now SC is one of the most versatile and innovative institutions of its type in Australia and at the same time looks after the individual needs and interests of each of its students. We have had excellent feedback in quarterly surveys taken by students studying in our English and VET departments.

SC responds to student feedback and we focus on continuous improvements - this has resulted in thousands of SC graduates of English and vocational study come through its doors. We continue to enhance and strengthen our international links - today our students come from over 53 countries and all continents. We are a truly international community here, all with a common interest to study in the English language. SC is known for its outstanding efforts in flexibility and innovation. Staff are dedicated to looking after the individual needs of our students and ensuring they feel welcomed, comfortable and supported. We have staff that speak languages such as; Cantonese, Mandarin, Thai, Korean, Arabic, Hindi, Indonesian, Italian and Spanish.

At SC we have a duty of care and responsibility for all of our students. Strathfield College is certainly a leading international College delivering quality English and Vocational Education programs (with pathways to Australian Universities).

We have representative agents based in countries all over the globe. For information on your nearest SC agent please see our website.



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SYDNEY

Sydney Airport (also known as Kingsford Smith International Airport), is located in the Sydney suburb of Mascot. It is the major airport serving Sydney. It is a 15 minute drive from the airport to the Central Business District. The airport is accessible by rail and road.

There are bus and train services connecting the suburbs to the city. SC can also organise airport pick up if the student has arranged this with us.

Sydney has been the most popular destination for international students coming to Australia since 2000. SC is located right in the heart of the CBD and is only a five minute walk from Central Station and the Haymarket locale.

You will find that Sydney has a vast public transport network, covering buses, trains, light rails and ferries; and these services run frequently with considerate timetables.

COST OF LIVING

Sydney has a very strong and resilient job market. Most students take advantage of the Australian Government's permission to find work to help them finance their stay.

For more information please visit:
www.studyinaustralia.gov.au/global/live-in-australia

You will notice that Sydney is a very multicultural city and at SC you will find many people from your home country such as from Malaysia, China, France, Germany, Greece, Hong Kong, Taiwan, India, Korea, Singapore, Colombia, Thailand, Vietnam and Japan.

We offer the services of airport pickup, and accommodation to ensure a smooth settlement for new students.

For more information about living in Australia costs please see the Pre-enrolment handbook on our website.
<http://sc.nsw.edu.au/about/brochures-handbooks/>

You can also find more details in the following link:
http://sc.nsw.edu.au/about/student_services/

CAMPUS FACILITIES

- Free WiFi for student use
- Computers in common areas
- Well equipped, spacious classrooms
- Fully air conditioned through-out
- Beverage and snack vending machines
- Filtered drinking water
- Convenient access to food and transport
- Computers at every classroom.
- Receptionist's assistance from 8:30 to 5:00 pm Monday - Friday.
- Microwaves and fridge at the common areas

SCHOOL OF ENGLISH

Our teachers are committed to your success. Study in a great environment and have fun!



The English classrooms at the College have been designed with learning as well as comfort in mind. They are modern and air conditioned. The purpose built classrooms provide access to television, DVDs, computers and the internet.

English lessons are always enjoyable but we take studying one step further with our EXTRA clubs. We also have library resources and a study centre for self-study and for integrated e-learning. Our lessons improve your communication skills by giving you every opportunity to speak but, most importantly, teachers focus lessons on individual student needs.

Above all, learning English should be fun - we believe students learn more when they are enjoying themselves.

WHY STUDY ENGLISH AT STRATHFIELD COLLEGE?

- Weekly enrolments with morning and evening timetables.
- Qualified and dedicated teachers who focus on students' individual needs and goals.
- Free EXTRA Clubs for EXTRA Value and Fun : Conversation Club, Speaking and Pronunciation Club, Listening Club and Library Hour.
- Our courses are interactive, innovative and great value for money.
- Classes have a great mix of students from around the world.
- Our programs are pathways to further studies.



GENERAL ENGLISH

CRICOS Code: 073620A Duration: 2 to 60 weeks



EXTRA CLUBS FOR EXTRA VALUE AND FUN

EXTRA Clubs are available Monday to Thursday after class and are supervised by teachers. During this time you can join a Club, access the library and use computers and a range of books for extra study. EXTRA Clubs allow you to work at your own pace and focus on the areas you want to improve. You can also use this time to ask your teachers for assistance with other English questions, such as work on your resume or job application.

LIBRARY

The library offers a range of graded readers for all levels, from beginner to advanced.

CONVERSATION CLUB

Conversation club is an opportunity for students to develop their spoken fluency and comprehension skills in a relaxed, supportive environment.

LISTENING CLUB

The teacher-led listening club uses authentic news segments and podcasts in English to help students develop their listening skills. Students also participate in discussions, activities based on English songs and music and learn new vocabulary.

SPEAKING AND PRONUNCIATION CLUB

The teacher-led Pronunciation Club addresses common problems encountered by students from non-English speaking backgrounds. Students also focus on improving intonation, word and sentence stress through practice.

WHY STUDY GENERAL ENGLISH?

It is the best course to improve your overall communication skills. The course covers the 4 main learning skills: speaking, listening, reading and writing, as well as vocabulary, grammar and pronunciation.

THE FIVE LEVELS:

- Elementary
- Pre-intermediate
- Intermediate
- Upper Intermediate
- Advanced

THE COURSE

- Intensive course designed to help you use English in the real world.
- 20 hours face-to-face teaching + 4 hours (free of charge and optional).
- Regular progress tests and feedback during lessons.
- Regular promotion tests. After each test you receive a written report with recommendations and have a 1:1 tutorial with your teacher. If you are ready, you can move to the next level.
- At the end of your course you will be awarded a certificate showing your level at graduation. The certificate includes explanations for speaking, listening, reading and writing.

ENGLISH FOR ACADEMIC PURPOSES

EAP (EAP 1, EAP 2, EAP 3) CRICOS Code: 072314G Duration: 10 weeks

Our EAP courses are 10 programs designed for students who are planning to go on to university or a vocational course with high academic content. We understand that many students find the transition to an Australian university difficult so we work closely with our students to equip them with the skills to make the most of their opportunities.

WHY STUDY ENGLISH FOR ACADEMIC PURPOSES AT STRATHFIELD COLLEGE?

- A choice of 3 EAP courses which satisfy the English language requirement for many universities (see Articulation, opposite).
- Direct entry into all SC Vocational courses and NSW TAFE courses.
- Practical programs with regular personalised feedback.
- Experienced, dedicated and friendly teachers.
- Proven success for many former students.

OUR EAP PROGRAM INCLUDES:

- Academic speaking, listening, reading and writing skills.
- Extensive vocabulary study and grammar review.
- University style seminars and assessments.
- Academic study and assessment skills, such as critical thinking, research, note-taking, essay writing and giving presentations.
- A valuable insight into the Australian university environment.

WHICH COURSE IS RIGHT FOR ME?

EAP Course	Your English Level	Exit Equivalent
EAP 1	IELTS 5.0 or CEF B1 + College EAP Placement Test	IELTS 5.5
EAP 2	IELTS 5.5 or Participate in B2 class + College EAP Placement Test	IELTS 6.0
EAP 3	IELTS 6.0 or CEF B2 + College EAP Placement Test	IELTS 6.5

EAP ARTICULATION

Successful completion of the SC EAP courses are recognised as satisfying the English language requirements for entry to several academic institutions in Sydney.



EAP Articulation with Southern Cross University

SC English for Academic Purposes courses (EAP 2 & EAP 3) have direct pathway to Southern Cross University Bachelor and Master Degrees.



SPEAKING, YOU WILL LEARN HOW TO:

- Express opinions in seminars
- Make presentations
- Work in groups during tutorials

LISTENING, YOU WILL LEARN HOW TO:

- Take notes
- Listen for key points
- Summarise a lecture or seminar

READING, YOU WILL LEARN HOW TO:

- Research a topic and access the information you need
- Read more quickly and find specific information in a text

WRITING, YOU WILL LEARN HOW TO:

- Present your ideas in a way acceptable to a university
- Write essays and reports
- Write a bibliography and cite references

IELTS

PREPARATION

GENERAL AND ACADEMIC

NOW EVEN BETTER!

CRICOS Code: 060530K Duration: 2 - 12 weeks

Entry Level: IELTS 4.5 or Equivalent



WHY STUDY IELTS PREPARATION AT SC?

The SC IELTS Test Preparation course is ideal for students who are highly motivated to achieve an IELTS score in a short amount of time.

Classes are designed to maximize your study time with face-to-face teaching and other support materials. IELTS is the main testing used to measure a student's level of English in Australia.

Our course is suitable for those preparing for both versions of the IELTS test.

ACADEMIC: This is used for University entrance

GENERAL TRAINING: This is used for Vocational courses & migration purposes

THE COURSE

The IELTS preparation course at SC will give you practice in taking the test and strategies to improve your test score. The program at SC is goal focused so no time is wasted. The strategies include:

- Predicting questions in listening.
- Skimming and scanning to improve reading speed.
- Essay formatting.
- Confidence building speaking exercises.

ASSESSMENT

Your test-taking strengths and weaknesses will be diagnosed at the beginning and throughout your program and this information will determine your course of study.

Teachers will focus specifically on what you need to study to get a better test score. Throughout the course you will take practice tests or segments of practice tests. After completing a practical test your instructor will go through the material and give you hints as to how you could maximise your score.

TESTIMONIAL

'Now I feel that my skills in writing, reading and listening have really improved a lot. The teachers give you useful keys to the IELTS test and also help you when you make any mistakes. I am really happy at SC, the staff are always available to help when you have any problem'.

Jorge Romero from Colombia



HIGH SCHOOL

PREPARATION PROGRAM

CRICOS Code: 066133G Duration: 15 - 45 weeks

PATHWAY TO HIGH SCHOOL AND BEYOND

Our HSPP is the entry to an Australian education from the age of 16. Students completing the program at SC can progress to public and independent high schools to study for the NSW Higher School Certificate (HSC).

The HSC is required for direct entry to Australian universities. SC can help students get the results that are required by the high school they are wanting to enter. We can help you apply to High Schools and Universities before or after you arrive in Sydney.

ENTRY REQUIREMENTS FOR HSPP

- Successful completion of Year 10 or equivalent in their home country.
- A minimum IELTS level of 4.0 is required for students over 16 or the Strathfield College entry test.
- A guardian and accommodation inspection is required for all under 18 students.

HSPP COURSE DURATION

- 15 – 45 weeks, conducted in 15 terms (Elementary, Pre-intermediate and Intermediate).
- Students will be tested upon commencement for class placement.

The High School Preparation Program (HSPP) prepares students for Australian high school entry. It integrates language studies, school subject content, computing skills, independent learning skills and cultural information to prepare students to join the New South Wales High School system from Year 11 onwards.

Our HSPP features small class sizes to ensure students receive personalised attention with prompt feedback on their progress from our experienced teachers. Our campus gives you a friendly and secure learning environment.

Students will develop English communication skills and learn the vocabulary used in high school subject areas, such as Literature, Mathematics, Information Technology, Science, and the Arts.

HSPP COURSE ASSESSMENT

- HSPP course assessment is similar to high school class assessment. Student progress is regularly assessed throughout the course with a combination of essays, reports, orals tasks, research assignments, group work and tests.
- Students are tested in listening, reading, writing and speaking skills and are to maintain a writing portfolio that is checked by the teachers each week.
- Students sit a formal test in reading, comprehension, writing, Australian Studies, English spelling and vocabulary, and Australian Geography each month.
- Students receive a substantial progress report each month.

SCHOOL OF BUSINESS

Our School of Business provides Vocational Education and Training (VET) courses. The effective combination of training and practical skills allows students to learn from experience in order to gain a nationally recognised qualification.

The College campus is well equipped to deliver a range of professional courses. We have computers for class work, reference and assignments, and each computer is set up with all the necessary software. Other resources such as DVDs, CDs and text books are also used to support the delivery of our business courses.

Teachers at SC are highly qualified both in their subject areas and as trainers. It is essential for them to have business experience and to keep their business skills current. Above all they are people who can communicate effectively with students and who are sympathetic to the individual needs of the members of their classes. Everyone can feel comfortable about asking for assistance.

SC has formal and informal arrangements with several Australian Universities. When applying for a VET course with us, please enquire about university pathway and packaging options.



A member of:

STANDARD COURSE ENTRY REQUIREMENTS

International students wishing to undertake vocational education and training should be over 18 years of age and have completed Year 12 or equivalent + any stated pre-requisites. If you are under 18 please contact our admissions on info@strathfieldcollege.edu.au

The English level required is IELTS 5.5 or equivalent. Local students must be over 18 years of age and have completed Year 10 or equivalent. If you are unsure whether you meet the entry requirements, please contact the College for assistance. info@strathfieldcollege.edu.au

RECOGNITION OF PRIOR LEARNING

Students have the option to apply for Recognition of Prior Learning (RPL). This involves the assessment of unrecognised learning against the requirements of a qualification and removes the need for duplication of learning - this can save students time and money.

For more information please refer to our Pre-enrolment handbook or contact us.

www.sc.nsw.edu.au/wp-content/uploads/Student-Pre-enrolment-Handbook-v1.1.pdf

WHY TAKE A VET COURSE AT STRATHFIELD?

- VET is a cheaper, faster and easier way to get a degree.
- SC VET qualifications are recognised by universities around Australia. Many universities will give credits.
- VET training is structured so students can easily understand the skills and knowledge and therefore can easily manage the assessments.
- VET training prepares you for employment by teaching the skills that directly apply to the jobs you want in the future.
- VET qualifications start at Certificate level, go up to Diploma and Advanced Diploma and on to university.

WHAT CAN I STUDY?

SC offers a range of Business Management courses that you can study alone or in packages to further your career. Remember that you can combine VET courses with English to top up your English and feel more confident about your vocational training.

Accounting, Business, Information Technology, Hospitality, Marketing and Tourism are currently available. See the following pages.

CERTIFICATE IV IN INFORMATION TECHNOLOGY

Course Code: ICT40115 CRICOS Code: 086532E
Duration: 52 weeks Qualification Status: Current

This qualification provides the skills and knowledge to work in a wide range of information and communications technology (ICT) positions and to support small to medium enterprises that require broad IT support.

The IT positions that are possible after achieving this qualification require a range of knowledge and skills in:

- Basic networking
- IT support
- Database development
- Basic programming and web development support
- Working safely and ethically in a sustainable work environment, all of which are extensively supported in this training.
- Number of units to complete this qualification: 20

COURSE ENTRY REQUIREMENTS

- Standard VET entry requirements.
- English entry requirement: IELTS 5.5 or equivalent.

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- Computer Technician
- Customer Support Professional
- PC Support
- Systems Administrator
- Technical Support



DIPLOMA OF INFORMATION TECHNOLOGY

Course Code: ICT50115 CRICOS Code: 086614C Duration: 52 weeks Qualification Status: Current

This course is for people who want to acquire the skills and knowledge to be competent in high order technical skills in information systems, business analysis and client interaction suitable for supporting small to medium enterprises. The course has a comprehensive IT base which includes analysis, project management, client support, e-business, management, IT and documentation.

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- Information Systems Office Manager
- Office Systems Administrator
- IT Office Manager
- IT Systems Administrator
- Systems Manager



The IT positions that are possible after achieving this qualification require a range of knowledge and skills in:

- Networking
- IT support
- Database development
- Programming and web development support; working safely and ethically in a sustainable work environment.
- Number of units to complete this qualification: 20

COURSE ENTRY REQUIREMENTS

- Certificate IV in Information Technology or other relevant qualifications.
- Entry by interview and the SC entry test. Applicants should demonstrate vocational skills using a range of information technologies.
- English entry requirement: IELTS 5.5 or equivalent.

DIPLOMA OF WEBSITE DEVELOPMENT

Course Code: ICT50615 CRICOS Code: 086679G Duration: 52 weeks Qualification Status: Current

A diploma of Website Development gives you the skills and knowledge to design, build and manage websites either as an independent web developer or as part of a team.- This qualification provides the skills and knowledge for an individual to design, build and manage websites as an independent web developer or as part of a team.

COURSE ENTRY REQUIREMENTS

- Certificate IV in Information Technology or other relevant qualifications or entry by interview and the SC entry test. Applicants should demonstrate vocational skills using a range of information technologies.
- English entry requirement: IELTS 5.5 or equivalent.
- Number of units to complete this qualification: 20

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- Web Developer
- Web Development Manager
- Web Programmer
- Website Manager
- Internet Developer





ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY PROJECT MANAGEMENT

Course Code: ICT60415 CRICOS Code: 086747A Duration: 52 weeks Qualification Status: Current

In today's business environment, companies are looking to maximise the effectiveness of their information systems and run businesses as efficiently as possible. Private enterprises are also looking to be competitive with new products, all of which will require business process change professionals and Project Managers to successfully manage resources and timelines.

This qualification provides the skills and knowledge for an individual to manage a range of information and communications technology (ICT) projects to meet customer requirements. Projects may cover a wide range of specialties, including:

- Software development
- Hardware procurement and implementation
- Network analysis and deployment
- Web and/or system development



COURSE ENTRY REQUIREMENTS

- Any ICA11 Diploma qualification or other relevant Diploma or entry by interview and the SC entry test. Applicants should demonstrate vocational experience in a range of work environments in senior information technology and systems roles, including analyst or designer.
- English entry requirement: IELTS 5.5 or equivalent.
- Number of units to complete this qualification: 15

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- E-Business Project Manager
- ICT Project Manager
- IT Business Manager
- IT Manager
- IT Procurement Manager

CERTIFICATE IV IN ACCOUNTING

Course Code: FNS40611 CRICOS Code: 078958A
Duration: 36 weeks Qualification Status: Superseded

This qualification will give graduates the skills and knowledge to work in accounting roles in financial services and other industries requiring accounting support functions.

A Business Activity Statement (BAS) service is a tax agent service that includes, but is not limited to, the following:

- Preparing or lodging an approved form about a taxpayer's liabilities, obligations or entitlements under a BAS provision.
- Giving a taxpayer advice about a BAS provision that the taxpayer can reasonably be expected to rely upon to satisfy their taxation obligations; or dealing with the Commissioner on behalf of a taxpayer in relation to a BAS provision.

Persons providing a BAS service must be registered by the Tax Practitioners Board and two units of this qualification currently meet the educational requirements for registration. Other conditions apply including a designated period of experience.

Persons seeking BAS agent registration should check current registration requirements with the Board as this is regularly under review.

Number of units to complete this qualification: 13
Two units are required for BAS agent registration:

- FNSBKG404A Carry out business activity and instalment activity statement tasks.
- FNSBKG405A Establish and maintain a payroll system.

This course is a pre-requisite for the Diploma of Accounting

COURSE ENTRY REQUIREMENTS

- Standard VET entry requirements.
- English entry requirement: IELTS 5.5 or equivalent.

DIPLOMA OF ACCOUNTING

Course Code: FNS50210 CRICOS Code: 076564B
Duration: 26 weeks Qualification Status: Superseded

In the business world, it is crucial for business leaders to have an understanding of all facets of a modern organisation's financial responsibilities. In Australia there is a demand for professionals in this field.

Financial managers (Accountants) must be prepared with the knowledge of an organisation's financial processes to ensure compliance with all regulatory acts and requirements governing the operation of an organisation.

Finance associate professionals, banking officers, employees of financial establishment and related fields, financial officers for legal officers and individuals in the general accounting and taxation fields have very important roles in the business environment.

- This course leads to and is a prerequisite for the Advanced Diploma of Accounting.

COURSE ENTRY REQUIREMENTS

- Certificate IV in Accounting qualification and standard VET entry requirements.
- English entry requirement: IELTS 5.5 or equivalent.
- Number of units to complete this qualification: 9

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- Accounting Clerk
- Bank clerk
- Accounting Clerk Leader
- Accounts Manager
- Accounting Supervisor
- Bursar
- Accounting Officer

ADVANCED DIPLOMA OF ACCOUNTING

Course Code: FNS60210 CRICOS Code: 076668e Duration: 26 weeks Qualification Status: Superseded

This course is for people who want to work in accounting and are seeking professional identification. Core industry competencies, commercial law, Australian taxation law and basic accounting principles are included in the entry requirement that contribute to, but do not encompass, educational requirements for providing tax agent services.



ARTICULATION

Graduates of the SC Advanced Diploma of Accounting can gain direct entry to Masters of Professional Accounting at University of Newcastle.

COURSE ENTRY REQUIREMENTS

- Diploma of Accounting qualification and standard VET entry requirements.
- English entry requirement: IELTS 5.5 or equivalent.
- Number of units to complete this qualification: 8

JOB PROSPECTS

Possible job titles relevant to this qualification include:

- Accounting Clerk
- Bank clerk
- Accounting Clerk Leader
- Accounts Manager
- Accounting Supervisor
- Bursar
- Accounting Officer

BUSINESS ADMINISTRATION

English entry requirement: IELTS 5.5 or equivalent.

Business Administration will prepare you for a successful career in administrative roles, with the opportunity of progression to managerial level. You will gain skills and knowledge that will equip you to manage meetings, design business documents, recruit select and induct staff, deliver business presentations and to manage customer service and workplace diversity.

EMPLOYMENT OPPORTUNITIES

Possible job titles relevant to this qualification include:

- Personal assistant
- Event management coordinator
- Executive assistant
- Accounts supervisor
- Project administration
- HR administration
- Establishing and operating businesses

DIPLOMA OF BUSINESS ADMINISTRATION

Course Code: BSB50407 CRICOS Code: 067193K Duration: 52 weeks
English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 8
Qualification Status: Current

CERTIFICATE IV IN BUSINESS ADMINISTRATION

Course Code: BSB40515 CRICOS Code: 087037A Duration: 42 weeks
English entry requirement: IELTS 5.5 or equivalent.



ADVANCED DIPLOMA OF BUSINESS

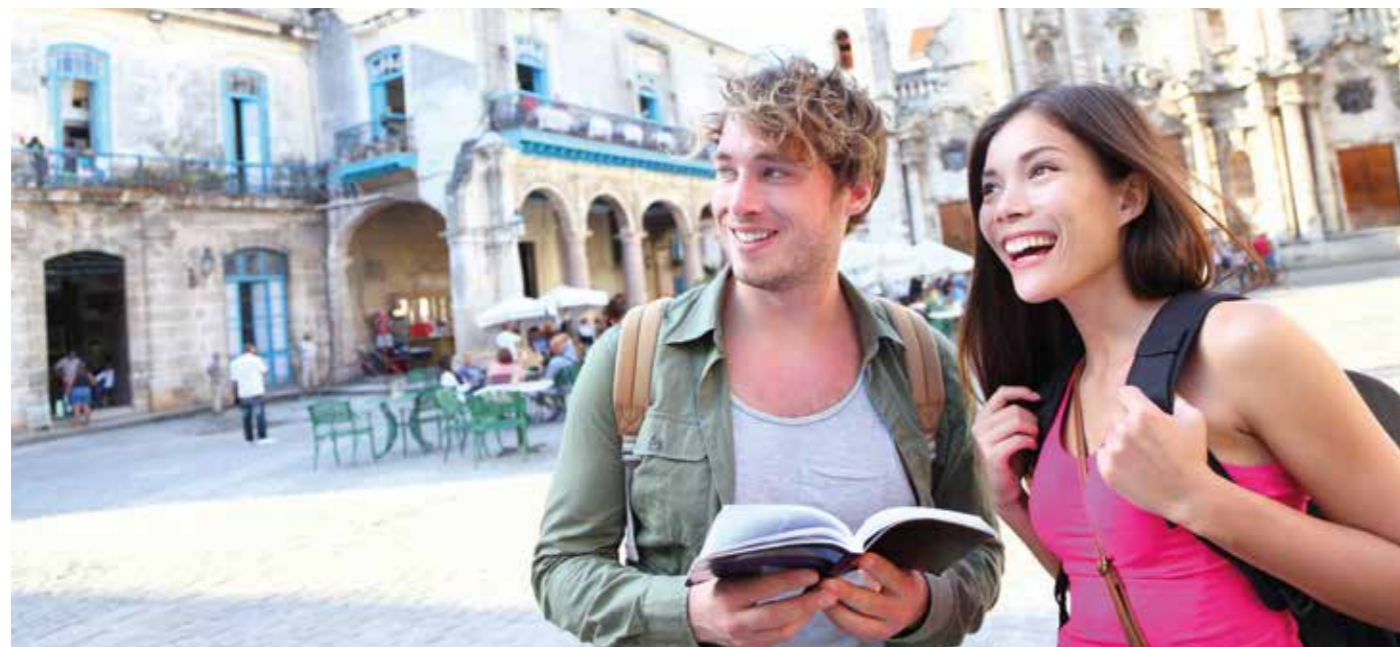
Course Code: BSB60215 CRICOS Code: 087479G Duration: 48 weeks
English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 8
Qualification Status: Current

The Advanced Diploma of Business is designed to prepare you for employment in the business sector. Students in this course apply skills and knowledge of the fundamental principles of business as self-directed specialists in strategic planning and management of business research, human resource strategic planning, direct marketing and international marketing.

EMPLOYMENT OPPORTUNITIES

Possible job titles relevant to this qualification include:

- Self employment
- Small business
- Medium sized enterprises
- Public enterprises and organisations
- Government enterprises and organisations
- Nonprofit organisations



DIPLOMA

OF TRAVEL AND TOURISM

CERTIFICATE III IN GUIDING

Course Code: SIT50112 CRICOS Code: 081726B
Duration: 52 weeks Qualification Status: Current

The Diploma of Tourism will provide the knowledge and skills required to make you competent in a broad range of managerial skills in tourism operations, marketing and product development, underpinned by a range of specialised knowledge and skills included in our program.

You will acquire a sound theoretical knowledge base and be able to use a range of specialised, technical or managerial skills to plan, carry out and evaluate the work of self or a team.

English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 23

TESTIMONIAL

"SC gave me an internship opportunity which helped me learn what it is like in a real travel job, I had the chance to make real bookings for many clients. I really widened my horizon and gave the ability to understand the industry, and the eagerness to continue my studies in this field. In addition I was offered a 'Computer Reservation System' course and received a certificate of appreciation for my successful internship".

Marcel Wenzel from Germany

Marcel received one years credit towards his bachelor of Tourism Management and is studying at UWS.

Course Code: SIT30513 CRICOS Code: 084466D
Duration: 26 weeks Qualification Status: Current

This course will give you hands on experience in the tourism industry with group excursions, as well as through meeting and listening to guest speakers who will share their expertise with you. Students are also given the opportunity to gain valuable work experience by researching and making bookings in our travel agency.

Certificate III in Tourism (Guiding) is a specialised course from which you will gain confidence in specific guiding skills.

English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 13

EMPLOYMENT OPPORTUNITIES

Possible job titles relevant to this qualification include:

- Visitor information centre manager
- Operations manager
- Manager - tour operations
- Inbound groups manager
- Reservations manager or call centre manager
- Retail travel agency manager
- Visitor information centre manager
- Director (owner-operator small tourism business)
- Sales manager
- Marketing manager
- Product manager
- Tourism manager
- Inbound sales manager

DIPLOMA OF HOSPITALITY

Course Code: SIT50313 CRICOS Code: 084462G Duration: 52 weeks Qualification Status: Superseded

Graduates of this course may gain employment at the operational and supervisory level and also gain further management career opportunities in the hospitality industry including hotels, motels, restaurants, clubs and other hospitality establishments.

This qualification reflects the role of individuals who use well-developed administrative skills and a broad knowledge base in a wide variety of hospitality contexts. They apply solutions to a defined range of problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some responsibility for the output of others.

With the new course students are required to provide evidence that they are working or have recently worked in the hospitality industry.



English entry requirement: IELTS 5.5 or equivalent
Number of units to complete this qualification: 28

EMPLOYMENT OPPORTUNITIES

Possible job titles relevant to this qualification include:

- Manager of a department in a large hospitality enterprise
- Manager of a small hospitality enterprise
- Restaurant manager
- Kitchen manager
- Front office manager
- Housekeeper
- Chef
- Sous chef
- Gaming manager
- Motel manager
- Catering operations manager



DIPLOMA OF MANAGEMENT

Course Code: SIT50307 CRICOS Code: 067468K Duration: 52 weeks Qualification Status: Superseded

In the 21st century business managers constantly encounter new ideas and innovations. Successful managers handle risk and change and motivate their staff to be creative and innovative problem solvers.

Training in the management sector will provide you with the skills and knowledge required to manage strategic and operational areas of any given organisation. These skills include customer service, developing operational plans, managing projects, recruiting staff and financial planning. Students learn about the responsibility of managing teams and projects.

English entry requirement: IELTS 5.5 or equivalent
Number of units to complete this qualification: 8

EMPLOYMENT OPPORTUNITIES

- Management in public companies
- Management in government organisations
- Management in private companies

ADVANCED DIPLOMA OF MANAGEMENT

Course Code: BSB60407 Cricos Code: 071076C Duration: 48 weeks
English entry requirement: IELTS 5.5 or equivalent
Number of units to complete this qualification: 8

ADVANCED DIPLOMA OF MARKETING

Course: BSB60515 CRICOS Code: 087557K
Duration: 52 weeks Qualification Status: Current

The Advanced Diploma of Marketing is a one year course that provides a range of specialised marketing units and opportunities to undertake workplace projects.

This course aims to prepare learners for future study and for successful careers in marketing, with the opportunity of progressing to managerial level within an organisation.

English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 8

CERTIFICATE IV IN MARKETING

Course: BSB41315 CRICOS Code: 087096A
Duration: 48 weeks Qualification Status: Current

The Certificate IV in Marketing aims to prepare students for future employment in sales and marketing, and for further studies in the Marketing area. Students learn how to profile the market and how to analyse market trends.

English entry requirement: IELTS 5.5 or equivalent.
Number of units to complete this qualification: 10

EMPLOYMENT OPPORTUNITIES

- Brand management
- Direct marketing
- Market research & analysis
- Marketing communications
- Marketing strategy
- Product management and development
- Advertising
- Market research



HOMESTAY

We can arrange a homestay with an Australian family. If you choose this service, we will send a homestay and accommodation form to be completed and returned with the accommodation placement fee. Staff will then notify you or your agent and send details once your accommodation has been booked. The college will need to be notified if homestay arrangements are to change.

GUARDIANSHIP

For all students under the age of 18 who are not living with their immediate family, Guardianship is a requirement. A guardian is the legal representative of a student's parents, who is required to act in the student's interests and act on behalf of the student's parents when necessary. The College will arrange a guardian if requested upon application. The College will need to be notified if guardianship arrangements are to change.

Strathfield College provides the following student services:

ON ARRIVAL	DURING STUDY	CAREER	ALUMNI
Airport Pick Up Accommodation OSHC Bank Account Orientation General Information	Education Counselling Welfare Counselling RPL Printing and Photocopying services Student ID Cards Internet Services International Students Ticket for transport	Tax File Number Career Counselling Help with CV Internship Program	Certificate Copies Transcripts Copies Re-enrolment Social Contact

STAY SOCIAL

SC is proud to have a well connected and enthusiastic student body that interacts outside the classroom on a social level. Teachers, with the input of students, organise excursions, day trips, BBQs as well as end of year functions. The staff at the College know that these activities help students use their new language and professional skills in the real world as well as giving them a chance to see the beautiful places Sydney has to offer.



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www.sc.nsw.edu.au

For information about courses fees please visit: www.sc.nsw.edu.au/fees

For our cancellation and refund policy please refer to Student Pre-enrolment Handbook on www.sc.nsw.edu.au

HOW TO APPLY

1 Print application form from our website. Complete it attach supporting documents as required. Then send it to us by email, mail or in person. <http://sc.nsw.edu.au/enrolment/>
email: admissions@strathfieldcollege.edu.au

2 You will receive a Letter of Offer from us within 2 business days.

3 Complete the acceptance form and pay your fees and OSHC. Send payment details and acceptance form back to us.

4 We will then issue and send you the eCoE (Electronic confirmation of enrollment)